



Campus View Student Housing
Student Life, Lived Well

Campus View Apartments
RENTAL APPLICATION 2019-2020

Mailing Address: 2030 S. DMACC Blvd. Ankeny Iowa 50023
515-964-7474
Email: cvleasing1@campusviewankeny.com

FOR OFFICE USE ONLY

Date received: \_\_\_\_\_ Date approved/denied \_\_\_\_\_
Deposit \$ \_\_\_\_\_ Check # \_\_\_\_\_
App fee \$ \_\_\_\_\_ Check # \_\_\_\_\_

NOTICE: Each Applicant must complete an application form. There is a \$50.00 non-refundable processing fee per applicant.

Application Process: We evaluate every application in the following manner. You must submit a rental application and answer all questions on the form. You must pay the \$50 non-refundable application fee. Upon submission, we will check your credit report, criminal history, employment and rental references to confirm that they meet our rental criteria. If you meet our criteria, we will approve your application. This process takes one to four working days. We will rent available units to applicants in the order that their applications are received and approved.

Rental Criteria: To qualify for a rental unit with Campus View Apartments, you must meet the following criteria:

- a. Rental history. If you have rented before, we will check rental history. We require positive rental history.
b. Criminal history. If you have ever been convicted of a felony, we will reject your application. If you have been convicted of a misdemeanor involving dishonesty or violence within the past five years, we will reject your application.
c. Credit History. We do require a positive credit report.

Desired Move In Date: \_\_\_\_\_

Applicants' Full Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Driver's License No. & State \_\_\_\_\_

Please Check One: Male \_\_\_\_\_ Female \_\_\_\_\_

I wish to have a bedroom and bathroom to myself (Private) Yes No
I wish to share a bedroom and bathroom with one other person (Shared) Yes No

1. Provide the name and telephone number of the person you would like to share a bedroom and bathroom with if approved.

2. Provide the name and telephone number of the people you would like to occupy the apartment with if approved:

**PLEASE LIST YOUR RESIDENCE HISTORY (beginning with most current) use another sheet for previous**

**3. Current Address (Full address)**

Month & Year Moved In: \_\_\_\_\_ Current Lease End date: \_\_\_\_\_

Please state your reason for leaving:

Landlord/Company Name \_\_\_\_\_ Landlord/Company Phone: (\_\_\_\_)

Current Monthly Rent Payment \$ \_\_\_\_\_

**REFERENCE / EMERGENCY CONTACT**

**4. Name of parent(s) or close family relative:**

Address (Include City, State, Zip): \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_

Relationship: \_\_\_\_\_

**PLEASE LIST YOUR EMPLOYMENT INFORMATION**

Check your current status: Employed Full-Time \_\_\_\_\_ Employed Part-Time \_\_\_\_\_ Student \_\_\_\_\_  
Retired \_\_\_\_\_ Not Employed \_\_\_\_\_

**5. Current Employer (or most recent):**

Business address (include city, state & zip): \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_ Position \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Employer phone number: (\_\_\_\_) \_\_\_\_\_

Gross *monthly* income \$ \_\_\_\_\_

Additional sources of income you would like us to consider? Please list below. (You do not have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.)

Amount \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_ Phone \_\_\_\_\_

**OTHER INFORMATION**

- 7. Have you ever been evicted or asked to move out? Yes \_\_\_\_\_ No \_\_\_\_\_
- 8. Have you ever been sued for damage to rental property? Yes \_\_\_\_\_ No \_\_\_\_\_
- 9. Have you ever declared Bankruptcy? Yes \_\_\_\_\_ No \_\_\_\_\_
- 10. Have you ever been convicted of or pleaded guilty or "no contest" to a felony (Whether or not resulting in a conviction)? Yes \_\_\_\_\_ No \_\_\_\_\_
- 11. Have you ever been convicted of or pleaded guilty or "no contest" to a Misdemeanor involving sexual misconduct (whether or not resulting in a conviction)? Yes \_\_\_\_\_ No \_\_\_\_\_
- 12. Do you have legal right to be in the United States?  
\_\_\_\_ Yes, because I am a United States Citizen.  
\_\_\_\_ Yes, because I have valid documentation from the Bureau of Citizenship and Immigration Service (Formally the U.S. Department of Immigration and Naturalization).  
\_\_\_\_ No

\* If you answered "yes" because you are a non-U.S citizen with valid visa documentation, please provide:

Reason you are in the U.S. \_\_\_\_\_

Visa Type: \_\_\_\_\_ Visa Expiration Date: \_\_\_\_\_

**HOW DID YOU HEAR ABOUT US?**

Apartment Finder \_\_\_\_\_ DMACC Employee \_\_\_\_\_ DMACC web site \_\_\_\_\_ Resident Referral \_\_\_\_\_ Other \_\_\_\_\_

**APPLICANT'S ACKNOWLEDGEMENT:**

1. I acknowledge that there is a **\$50.00 non-refundable processing fee** that must be turned in with this application. I acknowledge that there is a **hold deposit fee of \$400 per person for a private or shared bedroom/apartment. An additional deposit of \$400 due per person at time of move in. Total security deposit of \$800 per person.**
2. If my application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant thereby waiving any claim for damages by reason of non-acceptance.
3. However, upon acceptance of this application the deposit shall be retained as the holding/security deposit, which shall be \$400 private/shared bedroom, **will be non-refundable if I cancel my application** for any reason. This hold deposit will become refundable once I have completed my lease and there is no damage beyond normal wear and tear and all rent has been paid in full.
4. When approved and accepted, I agree to execute a lease before possession is given and to pay the balance of the holding/security deposit (if any) within 4 business banking days after being notified of acceptance, or the holding/security deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character, and reputation.
5. I acknowledge that Campus View Apartments reserves the right to relocate a tenant at any time during the term of the Agreement, either permanently or temporarily, for any one or more of the following reasons:
  - a. Incompatibility with other tenants assigned to the dwelling unit or for disciplinary purposes as determined by Campus View;
  - b. To move tenants together to fill vacancies to reduce vacancy loss;
  - c. A need to repair or renovate the Dwelling Unit;
  - d. A good faith judgment by the Management that it would be desirable to reassign tenants for betterment.

**I hereby apply to lease a shared or private bedroom at 2030 S DMACC Blvd. Ankeny Iowa 50023 for the term and upon the conditions above set forth and agree that the rent is to be payable on the 1<sup>st</sup> day of each month in advance**

By signing this application, I declare that all of my responses are true and complete. I authorize Campus View Apartments owners and/or leasing agents to verify this information by conducting employment, credit, rental and reference checks and criminal history checks. I also authorize Campus View Apartments owners and/or agents to obtain my credit report. If this rental application is approved, this application shall be made part of the Dwelling Rental Agreement. Resident acknowledges that Owner has relied on the information submitted by Resident as an inducement to rent the Premises to Resident. If any representation of the application is determined to be misleading, incorrect, or untrue, Owner may, at its option, terminate Resident's right to occupy the Premises.

**NOTICE: We will require a photocopy of your driver's license for proof of identity**

**The above information, to the best of my knowledge, is true and correct.**

**APPLICANTS SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPLICANT NAME (PRINTED):** \_\_\_\_\_

**Approval letters and lease documents will be sent to this email address so please give an email address you check:**

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_



# Campus View Student Housing

Student Life, Lived Well

## Resident Questionnaire and Profile:

To better assist us in matching you with other roommates, please fill out the answers to the following questions truthfully. While every effort is made to pair students with compatible roommates, roommate assignment preference or compatibility is not guaranteed. Specific request by applicants to exclude roommates for consideration based on race, color, religion, national origin, disability, military status, or other protected classes are to be disregarded. Roommates will be matched by sex, so all roommates in an apartment must either be male or female.

Name \_\_\_\_\_ Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ Major \_\_\_\_\_ City \_\_\_\_\_

Please Check One: Private \_\_\_\_\_ Shared \_\_\_\_\_ I would like to live with \_\_\_\_\_

The information above, will be shared with your roommates, so make sure to give the best email and phone number for your new roommates to contact you or send a friend request on Facebook.

### General Questions about you:

- I consider myself to be:  quiet  noisy/loud
- I consider myself to be:  shy  outgoing
- I consider myself to be:  light sleeper, I wake up to any noise  sound sleeper, I can sleep through a lot of noise
- I consider myself to be:  a "neat freak"  a slob
- I think I would:  compromise with roommates if we have different views on issues  want things my way if my roommates and I have different views issues.
- I enjoy:  staying up late  going to bed early
- I think I will:  go home most weekends  stay at the apartment most weekends
- I would prefer my roommates:  not to invite friends/guests into the apartment, I don't like entertaining.  to enjoy having friends and guest over, I love to entertain.
- I would prefer my roommates:  not to borrow or use my stuff/food  my roommates can borrow my stuff/food but I would prefer them asking first.  I love sharing all my stuff/food and hope they will too

### Smoking:

Are you a smoker  Yes  No

Can you live with a smoker, even if they **can not smoke** in the apartment  yes  No (we do not allow smoking in the building)

### Drinking:

Do you drink alcohol?  Yes  No

Can you live with someone who drinks alcohol?  yes  No (We do not allow alcohol in the building)

### Cleaning:

Having a clean room, living room and kitchen is important?  all the time  most of the time  sometimes  never

Having a clean bedroom and bathroom is important?  all the time  most of the time  sometimes  never

### In my spare time I look to do the following: (check all that apply to you)

- Go out and party with friends  hang out with boyfriend/girlfriend  have guests and friends over
- Watch TV  read books  go out to dinner
- Listen to music  study  cook/bake
- Entertain friends  play video games  just be by myself
- Other \_\_\_\_\_

My biggest pet peeve is: \_\_\_\_\_

What things interest you the most? \_\_\_\_\_

What school groups/sports/organizations were you involved in? \_\_\_\_\_

What type of music do you listen to? \_\_\_\_\_

**Please include a photo ID of yourself with the questionnaire**